

REGULAR BOARD MEETING AGENDA

10:00 A.M.

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN RICHARD KLIEWER

DIRECTOR JOHN ANDERSON

DIRECTOR JAMES BEEM

DIRECTOR CHAD MCCALL

CHIEF RICK JOYCE

ASST. CHIEF JOHNATHAN DUNCAN

SECRETARY JENNIE DAVIS

WEDNESDAY, MARCH 1ST, 2017

ITEM:

1. **Call to Order, Chaplain to give Invocation, and Flag Salute.**

10 a.m.

2. **Roll Call.**

Directors Ashworth, Kliewer, Anderson, Beem, and McCall present.

3. **Approval of Minutes for the Regular Board Meeting of February 1st, 2017.**

M/S/C

4. **Public Comment on Open/Closed Session Items:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.

No public comment.

5. **Cash Report**

As of 03/01/17, the interfund cash balance is \$317,719.00.

6. **Old Business and Board Directives from Previous Meetings**

6a. Discussion and Possible Action regarding clarification of employee regular pay and strike team pay. – Director Beem

Policy in progress. Tabled until April.

6b. Discussion and Possible Action regarding adjustment of District boundary lines. –Director Kliewer

No progress to report. Tabled until April.

7. **NEW BOARD BUSINESS AND POSSIBLE ACTION**

7a. Discussion and Possible Action to change the regular meetings of the Board to the 2nd Wednesday of each month. —Director Ashworth

1st reading. Tabled until April.

7b. Discussion and Possible Action to review water tender options for possible future purchase. - Director Ashworth

M/S/C (4-1-0, with Director Anderson abstaining) to pre-approve purchase of water tender, not to exceed \$100,000.00.

8. Next regularly scheduled Board Meeting scheduled for Wednesday, April 5th, 2017 at 10:00 a.m.

Director Kliewer leaves approximately 10:40 a.m.

9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce

Chief Joyce reads February report.

60 calls, with an average of 6 responders per call.

Training report:

Ground ladder operations and safety, and ventilation training with Dunsmuir; Captain Hastings has been holding an EMR class with 5 members of the department attending; Battalion Chief Duncan and Captain Smith finished EMT class.

Information report:

A house has been donated to the department, and will be used for live burn training. The training will take place at 801 Pine Street on Saturday March 4th.

10. Donations

MSVFA has generously donated 12 new medical bags, and 12 new c-spine bags for the engines. Approximate value of \$5000.00.

M/S/C

11. Deposits

- \$11,659.48 GSRMA insurance claim
- \$127.16 US Bank rebate

12. Fund Transfers

The following were approved and processed outside of a Board meeting and are being made a matter of public record:

- Gap Fire revenues- \$310.00 to 611100 (Salaries and Wages)
\$355.00 to 728000 (Departmental Expenses)

To be approved today:

- Fish and Game In Lieu- \$287.00 to 728000
- Insurance payment- \$11,660.00 to 728000

M/S/C

13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting

Not all invoices received. Board gives permission to pay when they come in.

M/S/C

14. Ratify Payroll Claims- A detailed list containing all payees and payment amounts will be provided during the meeting

- **Regular Payroll: 01/20-02/02/2017**
 - \$260.12 wages
 - \$43.10 Federal taxes
- **February Calcard: Invoices not received in time to pay at Board meeting**
 - \$2,611.62 payment
- **Strike Team: Gap Fire (Federal) 2**
 - \$249.34 wages
 - \$41.32 Federal taxes
 - \$240.00 City of Mt. Shasta
- **Regular Payroll: 02/03-02/16/2017**
 - \$174.08 wages
 - \$28.84 Federal taxes

M/S/C

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

16. Adjournment

11:06

Submitted respectfully,

Secretary Davis

Approved:

Chairman Ashworth